

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

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Minutes of the **Pre-Meeting** of the Parish Council **held on Tuesday 15th October 2024** **At 6.45pm in the Old School**

Councillors Present: Cllr Stevens (Chairman), Cllr Taylor, Cllr Davis, Cllr Fraser, Cllr Poole, and Cllr Turner-Scott, Cllr Bond, and Cllr Roberts.

In attendance: Nine members of the public (one arrived at 7.01pm, one at 7.03pm, one at 7.09pm, and two more at 7.11pm), and Carol Hackett (Parish Clerk).

Welcome and introduction from Chair, with a reminder that the meeting is recorded for administration purposes. The Chair referred to concerns raised regarding Councillor conduct following the last Parish Council meeting, and reminded Councillors of the need to treat each other, and members of the public with civility and respect, and bear in mind the Code of Conduct.

	AGENDA ITEM
24/25-88	Apologies for Absence Cllr Boaden had sent apologies due to work commitments, which were accepted. Absent Cllr Morrison, and Cllr Sparkes.
24/25-89	Declarations of Interest and Dispensations to Participate There were none.
24/25-90	Adjournment for Public Participation The meeting was adjourned and resumed at 6.50pm. No public participation at this point of the meeting.
24/25-91	Parish Council Project Planning and Monitoring (allocation of funding – deferred from June Parish Council Meeting) – Cllr Poole a) Current projects – Cllr Poole referred to the list of current outstanding projects circulated with the agenda papers, noting that the Gym Equipment project was almost complete, and the footpath slippage was recognised as a priority. He then referred to the other projects on the list, starting with the ‘Canada Woods 5/10 year Management Plan’. Cllr Fraser confirmed that she had prepared a Management Plan as part of the tree felling licence process in 2022, noting the previous expectation that money would be put aside each year to fund future tree works. After further discussion it was agreed that Cllr Fraser, Cllr Poole, and the Clerk would meet up to discuss the Management Plan and other projects being considered by the Community Group. Cllr Poole referred to various grant opportunities that he had researched which could potentially provide funding for some of the various projects. With regards to the ‘Upgrade of Rights of Way’ it was recognised that the Rights of Way Working Group would make requests as and when required, and they could therefore be considered on an individual basis – no need to allocate project funding. Repair of Information Board bottom Ladywood – this was a known cost of £500 which could be paid from the HRAF budget – no need to allocate any project funding. Speed Cushions Parsonage Lane – Following a full discussion the following actions were agreed – ACTIONS - Cllr Poole to investigate possible grant application which could be submitted to support this project. Clerk to consult with the Wiltshire Council Highways Officer to determine the cost of the project. Funding via LHFIF application to be considered at their meeting next week. Reference was made to the bank adjacent to the walking pavement on Parsonage Lane, which was continually slipping down, restricting the width of the pedestrian section. It was understood that a neighbouring resident and Wiltshire Council had both indicated that they did not own the bank – ACTIONS – Clerk to seek guidance from Wiltshire Council and Solicitor regarding ownership, and any legal implications for the Parish Council should it

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	<p>undertake any work to help stabilize the bank. Next HRAF committee meeting to consider costs for suitable ground cover.</p> <p>b) Project funding - Consider and approve how each project should be funded – Deferred to main meeting that followed.</p> <p>c) Project Monitoring Spreadsheets (new) – Cllr Poole referred to the spreadsheets, examples of which had been circulated with the agenda papers.</p>
24/25-92	<p>Parish Council budget monitoring 2025/26 Profile expenditure monitoring – Not discussed.</p>
24/25-93	<p>Closure of meeting There being no further business the meeting was closed at 7.15pm.</p>